

HEAVY EQUIPMENT OPERATOR

Cloud County

Road and Bridge Department

POSITION SUMMARY

Under the administrative supervision of the County Highway Administrator, the Heavy Equipment Operator is a non-exempt position under FLSA. This position performs skilled and semi-skilled work, manual labor in the maintenance and repair of county roads and bridges. This employee should possess excellent communication and public relation skills.

ESSENTIAL FUNCTIONS

- Maintains and repairs county roads and bridges using trucks and heavy equipment;
- Loads and unloads trucks with materials, machinery and equipment;
- Responsible for removal of trees and brush;
- Constructs fence and concrete pipe;
- Responsible for maintenance of all department equipment;
- Maintains inventory of department supplies and materials.

MARGINAL FUNCTIONS

- Attends and participates at training and educational sessions for department employees;
- Works with citizens and governmental entities;
- Provides snow and ice removal on Cloud County roadways using trucks and heavy equipment;
- Constructs entrances;
- Assists other county departments as required;
- Performs other duties as deemed necessary or assigned.

Classification Quick View

FLSA: Non-Exempt

ADA: Applicable

FMLA: Eligible

OSHA:

WORKING CONDITIONS:

**Hazardous Chemicals
Adverse Weather
Manual Labor**

HEAVY EQUIPMENT OPERATOR POSITION REQUIREMENTS

Experience: One to three years of similar or related experience are required. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within one year of employment.

Education: A high school diploma or GED is required. A valid Commercial Driver's License is required.

Technical Skills: A thorough knowledge of rules, regulations and laws relating to safe operation and driving of commercial vehicles is required. This employee must possess strong mechanical skills. This employee must be able to operate trucks, front-end loaders, graders, dozers, rollers, tractors, rock busters, and other heavy equipment. The ability to understand and interpret written instructions, maps, schematics, manual, reports, regulations, and other written material is required. This employee should have excellent communication and public relations skills.

Problem Solving: Independent problem solving is a factor in this position. This employee encounters problems with equipment malfunctions and adverse weather.

Decision Making: Independent decision making is a factor in this position. This employee makes decisions performing daily duties in the most efficient manner.

Supervision: This employee works under the directions of the County Highway Administrator. This employee does not exercise any supervisory responsibilities over subordinate personnel.

Financial Accountability: This employee is responsible for county equipment and resources. This employee does not participate in the annual budget process.

Personal Relations: Daily contact with the general public, subordinate personnel, co-workers, supervisory personnel.

Working Conditions: Some adverse working conditions exist within this position. Exposure to heavy machinery, hazardous chemicals, and excessive noise is expected.

Physical Requirements: Manual labor including lifting and carrying heavy objects, extensive walking, and the ability to operate department equipment is required daily in this position.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.
